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City of Detroit

CITY COUNCIL

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TO: The Honorable City Council

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: November 12, 2014

RE: **REVIEW OF CONTRACTS AND PURCHASING FILES**

Attached is the list of contracts and purchase orders recommended by the Finance Department, Purchasing Division and the Water and Sewerage Department for the Regular Session of November 12, 2014. All items on this list are included on the City Council Agenda for November 5, 2014 to be referred to the appropriate Standing Committee for review and report back to the City Council, with the exception of 1 City Council personal service contract listed on the Consent Agenda.

The comments and review of the Legislative Policy Division staff are printed in bold following the contracts.

Attachment

cc:	Janice Winfrey	City Clerk
	Mark Lockridge	Auditor General
	Palencia Mobley	Mayor's Liaison
	Boysie Jackson	Purchasing Division
	Irvin Corley	Legislative Policy Division
	Marcell Todd	Legislative Policy Division

Statistics compiled for the list of Contracts and Purchases submitted for referral on November 12, 2014.

Department	No. of Contracts or Purchase Orders	Detroit-Based Business Bids	Change, Extension Increases, Renewals	Located in Detroit
City Council 1 Personal Service contracts	1	0	0	1
Fire 1 Contract listed, previously submitted and approved; not counted in statistics				
General Services	1	0	0	0
Human Resources 2 Quality of Life partial funding 3 Staffing services contracts used by multiple departments	3	0	3 Amendments	2
Police 1 Quality of Life funding for Police Vehicles	1	0	0	1
Public Works	3	0	1 Amendment	1
Recreation 1 Contract for Operation and Maintenance of Recreation Center 3 Personal Service contracts	4	0	0	1
Water and Sewerage 1 Emergency Procurement	2	0	1 Amendment	1
Totals 1 Emergency Procurement	15	0 Detroit-Based Business Bids	5 Amendments	7

The Honorable City Council
Contracts and Purchase Orders - Statistics
Items Submitted for Referral November 12, 2014

Page 2

This list represents expenditures totaling \$ 65,752,242.87¹

Included in the total costs are the following:

City General Fund	\$ 2,869,772.00
(\$2,805,000 is budgeted to multiple accounts in General Fund, Grant Fund, Construction Code Fund, Transportation Fund and Quality of Life Fund, specific amounts to each account not indicated)	
Quality of Life Fund	\$ 1,650,000.00
Grant Funds	\$ 7,200.00
Street Funds	\$ 475,270.87
(Cost of \$320,829 divided between Street Funds and Solid Waste Fund, cost to each fund not indicated)	
Water & Sewerage Funds	\$ 60,750,000.00

¹ This list includes: Extensions of current contracts for 3 months and 1 for nearly 7 years, and cost increases to existing contracts; New contracts for terms of 4 months, 3 years and one-time purchases; Personal Service contracts for 7 months.

TO: THE HONORABLE CITY COUNCIL:

FROM: David Whitaker, Director
Legislative Policy Division Staff

DATE: November 12, 2012

RE: **CONTRACTS AND PURCHASE ORDERS SCHEDULED TO BE CONSIDERED
AT THE FORMAL SESSION OF NOVEMBER 12, 2014**

FIRE

2847507 100% City Funding – To Provide Insurance Coverage for the City of Detroit Fire Boat
– Contractor: Camden Insurance Agency, Location: 17900 Ryan Road, Suite A,
Detroit, MI 48212 – Current Contract Period: July 1, 2011 through June 30, 2015 –
Increase Amount: \$37,916.00 – Contract Amount: \$194,916.00
This contract is for increase of funds, not time. Original amount \$157,000.00

**Costs budgeted to General Fund, Acct. 1000-240205-0-626300-00718-0-0, Appropriation for
Fire Fighting Operations includes available funding of \$54,879,893 as of November 6, 2014.**

**This contract was previously submitted to the City Council, for the term from July1, 2014
through July 1, 2015, for a cost of \$39,916.**

**The contract renewal was referred to the Public Health and Safety Committee on June 24,
2014; the contract was considered in the Committee and Reported to the City Council on July 8,
2014 and approved.**

**City Council approved the Withdrawal of this item from consideration at the Session of
November 12, 2014.**

GENERAL SERVICES

2900390 100% City Funding – To Provide Four (4) Month Rental of Bulldozer – Contractor: Alta Equipment Company, Inc., Location: 28775 Beck Road, Wixom, MI 48393 – Contract Amount: \$34,500.00

This is a One Time Purchase

Costs budgeted to General Fund, Acct. 1000-470100-006004-617900-12153-0-A4510, Appropriation for Fleet Managmt. includes available funding of \$10,455,622 as of Nov. 6, 2014.

6 Bids were solicited, 4 Bids were received on Open Market for the rental of a bulldozer during the winter months, a term of 4 months.

This recommendation is with the 2nd Low Bid received from Alta Equipment Co. Costs indicated to include: rental at \$8,500 per month for 4 months; pick-up and delivery at \$250 each for \$500. The costs for operating the bulldozer appears to be included in the costs of the rental.

The Lowest Bid received from Hertz Rental for \$32,738 was rejected. Bulldozer indicated to be too large for the application; there would be a 2-week delivery period; the vendor could not sign an affidavit indicating compliance with the Hiring Policy.

Other bids received include: AIS Construction for \$34,520; and Michigan CAT for \$40,490.

Contract checklist, dated November 5, 2014, indicates this procurement for the rental is required to move the rock salt to be delivered and stored at General Service facilities. General Services indicates they use 2 bulldozers at the 2 facilities used to store salt; this rental is to replace a very old bulldozer currently being used.

Covenant of Equal Opportunity Affidavit signed 11-6-14;

TAXES: Good Through 11-6-15 and 5-6-15;

Hiring Policy Compliance Affidavit signed 11-6-14, On-line Employment application appears to comply;

Slavery Era Records Disclosure Affidavit signed 11-6-14, indicating business established 1984, no records to disclose.

General Services currently has another contract in place with Alta Construction Equipment, No. 2873346 was approved the Week of Dec. 17, 2012, for a term of 3 years, through December 31, 2015, for a total cost of \$579,388. The contract is for parts and labor to repair Caterpillar engines.

City Council approved Contract 2872435 with Alta Equipment on March 18, 2014, for the purchase of an Asphalt Paver, for the cost of \$289,364, required by the Public Works Department.

HUMAN RESOURCES

The following 3 contracts for Temporary Staffing personnel were initially submitted and approved April 16, 2013, for a term of 2 years, April 9, 2013 through March 31, 2015, for an estimated cost of \$1,000,000 each. The contracts also include an option to renew 1 year.

The 3 contracts were re-submitted and approved June 24, 2013, to lower the costs of the contracts by \$250,000 each, to a total for the 2-year term, of \$750,000. The reason for the reduction was the addition of a 4th contract with Manpower (Experis US); and to keep the contract expenditures within the total authorized budget for Temporary Staffing Services, over the 2-year term, at \$3,000,000.

The temporary staffing contracts were indicated, in 2013, to be used for supplemental staff and specific skill sets not currently available within the City Employment. Staffing contracts will supplement current department operations, as well as, future restructuring efforts on a project by project basis. Staffing contracts may also be used for: Temporarily fill vacant position while searching for regular full-time employees, for time-sensitive projects, and one-time initiatives. Contractors are required to provide employees within 48 hours of receiving the request.

A request for temporary services is to be provided to all 4 of the contracted Temporary Service agencies; The agencies may respond with identification of individual(s), quotation of costs, and availability. Requesting City Department evaluate all the responses received and make a selection based on the candidate's qualifications, experience, availability and billing rate.

The City specified a range of acceptable bill rates (bids submitted were within this range) for the following classifications; these rates appear to remain unchanged.

**Teller - \$14 to \$17 per hour; Revenue Collection Specialist - \$19.69 to \$27 per hour;
Sr. Clerk - \$15.36 to \$20 per hour; Accountant - \$26.88 to \$31 per hour;
Sr. Accountant - \$35.07 to \$44 per hour; Manager 1 - \$51.34 to \$56 per hour.**

Costs of the contracts are currently budgeted to several funds, based on departments requesting and services provided. Contract costs initially reported to be budgeted under a single appropriation for Restructure Consolidation.

Contract Checklist returned for each of the contracts, dated November 5, 2014, indicate the increase for each contract is required to cover outstanding invoices and to cover the expenses for a 3-month extension of each contract.

The total increase, for the 3 contracts submitted is \$2,805,000; The total cost for the Temporary Staffing Contracts (including the 4th with Experis US for \$750,000) is increased to \$5,805,000.

Contracts are on following pages:

Human Resources – continued

2877420 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit
– Contractor: FutureNet Group, Inc., Location: 12801 Auburn Street, Detroit, MI
48223 – Current Contract Period: April 9, 2013 through March 31, 2015 – Increase
Amount: \$935,000.00 – Contract Amount: \$1,685,000.00

This contract is for increase of funds, not time. Original amount \$750,000.00

Costs budgeted to accounts of several different departments using this contract:

General Services Dept. lists 4 accounts:

General Fund, Acct. 1000-470100-006004-601100-12153-0-A4510, Appropriation for Fleet Management includes available funding of \$10,455,622 as of Nov. 6, 2014;

General Fund, Acct. 1000-470198-006004-617900-13336-0-A4510, Appropriation for Ground Maintenance includes available funding of \$1,889,984 as of November 6, 2014;

Quality of Life Fund, Acct. 3100-350073-0-628500-13824-0-0, Cost Center for Park Site Amenities *includes available funding of 67,000 as of November 12, 2014;*

Quality of Life Fund, Acct. 3100-350098-0-628500-13824-0-0, Cost Center for Fleet Management Reorganization includes available funding of \$248,000 as of Nov. 12, 2014.

Transportation Dept. lists 2 accounts, both under Transportation Operation Fund:

Acct. 5301-200110-000054-617900-00146-0, Appropriation for Dept. Operations includes available funding of \$13,407,156 as of November 6, 2014;

Acct. 5301-200330-000057-617900-00151-0, Appropriation for Transportation includes available funding of \$44,055,589 as of November 6, 2014.

Police Dept. lists 1 General Fund account:

Acct. 1000-370140-0-617900-00115-0-0, Appropriation for Human Resources Bureau includes available funding of \$2,795,927 as of November 6, 2014.

Build. Safety Engineering and Environ. Dept. lists 2 accounts:

General Fund, Acct. 1000-130365-617900-12146-0, Appropriation for Business License Center includes available funding of \$535,829 as of November 6, 2014;

Construction Code Fund, Acct. 2490-130310-617900-10814-0, Appropriation for Administration includes available funding of \$5,490,306 as of November 6, 2014.

Contract Discussion continues on following page:

Human Resources – *continued*

2877420 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit
– Contractor: FutureNet Group, Inc., Location: 12801 Auburn Street, Detroit, MI
48223 – Current Contract Period: April 9, 2013 through March 31, 2015 – Increase
Amount: \$935,000.00 – Contract Amount: \$1,685,000.00

Contract Discussion continues:

Finance Dept. lists 3 General Fund Accounts:

Acct. 1000-230120-0-617900-00060-0, Appropriation for Assessments includes available funding of \$3,852,206 as of November 6, 2014;

Acct. 1000-230110-0-617900-00247-0, Appropriation for Income Tax includes available funding of \$2,334,928 as of November 6, 2014;

Acct. 1000-230070-000077-617900-00063-0, Appropriation for Treasury includes available funding of \$4,950,790 as of November 6, 2014.

Human Resources Dept. lists 2 General Fund Accounts:

Acct. 1000-280110-617900-00105-0, Appropriation for Administration includes available funding of \$973,939 as of November 6, 2014;

Acct. 1000-280530-617900-00108-0, Appropriation for Labor Relations includes available funding of \$2,126,773 as of November 6, 2014.

Covenant of Equal Opportunity Affidavit signed 8-15-14;

TAXES: Good Through 7-18-15 and 9-30-14 (new Property Tax clearance requested);

Hiring Policy Compliance Affidavit signed 8-15-14, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 8-15-14, indicating no records to disclose.

Human Resources – *continued*

2877577 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit
– Contractor: Premier Staffing Source, Inc., Location: 4640 Forbes Blvd., Suite 200
A, Lanham, MD 20706 – Current Contract Period: April 9, 2013 through March 31,
2015 – Increase Amount: \$935,000.00 – Contract Amount: \$1,685,000.00

This contract is for increase of funds, not time. Original amount \$750,000.00

Costs budgeted to accounts of several different departments using this contract:

General Services Dept. lists 3 accounts:

General Fund, Acct. 1000-470100-006004-617900-12153-0-A4510, Appropriation for Fleet Management includes available funding of 10,455,622 as of November 6, 2014;

Quality of Life Fund, Acct. 3100-350073-0-628500-13824-0-0, Cost Center for Park Site Amenities includes available funding of 67,000 as of November 12, 2014;

Quality of Life Fund, Acct. 3100-350098-0-628500-13824-0-0, Cost Center for Fleet Management Reorganization includes available funding of \$248,000 as of Nov. 12, 2014.

Fire Dept. lists 1 General Grants Fund account:

Acct. 3601-240703-0-721100-13625-0, Appropriation for Assistance to Fire Fighters Grant includes funding of \$717,852 as of November 6, 2014.

Finance Dept. lists 2 General Fund Accounts:

Acct. 1000-230010-000074-617900-00058-0, Appropriation for Administration includes available funding of \$1,015,240 as of November 6, 2014;

Acct. 1000-230080-000077-617900-00063-0, Appropriation for Treasury includes available funding of \$4,950,790 as of November 6, 2014.

Police Dept. lists 1 General Fund account:

Acct. 1000-372376-0-617900-13712-0-0, Appropriation for Communications Bureau includes available funding of \$16,541,325 as of November 6, 2014.

Human Resources Dept. lists 2 General Fund Accounts:

Acct. 1000-280110-617900-00105-0, Appropriation for Administration includes available funding of \$973,939 as of November 6, 2014;

Acct. 1000-280530-617900-00108-0, Appropriation for Labor Relations includes available funding of \$2,126,773 as of November 6, 2014.

Covenant of Equal Opportunity Affidavit signed 1-16-13;

TAXES: Good Through 9-26-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 1-16-13, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 1-16-13, indicating business established 2011, no records to disclose.

Human Resources – continued

2892177 100% City Funding – To Provide Temporary Staffing Personnel to the City of Detroit
– Contractor: Computech Corporation, Location: 100 W. Kirby, Detroit, MI 48202
– Current Contract Period: April 9, 2013 through March 31, 2015 – Increase Amount:
\$935,000.00 – Contract Amount: \$1,685,000.00

This contract is for increase of funds, not time. Original amount \$750,000.00

The Contract Number reported is incorrect, the Contract Number is 2877416.

Costs budgeted to accounts of several different departments using this contract:

General Services Dept. lists 1 General Fund account:

General Fund, Acct. 1000-470010-006004-617900-11830-0, Appropriation for Facilities and Grounds Maintenance includes available funding of \$5,798,944 as of November 6, 2014.

Fire Dept. lists 1 General Grants Fund account:

Acct. 3601-240703-0-721100-13625-0, Appropriation for Assistance to Fire Fighters Grant includes available funding of \$717,852 as of November 6, 2012.

Finance Dept. lists 2 General Fund Accounts:

Acct. 1000-230010-000074-617900-00058-0, Appropriation for

Acct. 1000-230080-000077-617900-00063-0, Appropriation for

Police Dept. lists 1 General Fund account:

Acct. 1000-372376-0-617900-13712-0, Appropriation for Communications Bureau includes available funding of \$16,541,325 as of November 6, 2014.

Human Resources Dept. lists 2 General Fund Accounts:

Acct. 1000-280110-617900-00105-0, Appropriation for Administration includes available funding of \$973,939 as of November 6, 2014;

Acct. 1000-280530-617900-00108-0, Appropriation for Labor Relations includes available funding of \$2,126,773 as of November 6, 2014.

Covenant of Equal Opportunity Affidavit signed 8-19-14;

TAXES: Good Through 2-24-15 and 9-30-14 (new Property Tax clearance requested);

Hiring Policy Compliance Affidavit signed 8-19-14, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 8-19-14, indicating no records to disclose.

POLICE

2900015 100% QOL Funding – To Provide Fifty-Five (55) Ford Fusion Vehicles – Contractor:
Jorgensen Ford, Inc., Location: 83333 Michigan Avenue, Detroit, MI 48210 –
Contract Amount: \$1,650,000.00

This is a One Time Purchase

Costs budgeted to Quality of Life Fund, Acct. 3100-350105-0-628500-13824-0-0, Cost Center for Fleet Replacement includes available funding of \$1,655,304 as of November 12, 2014.

3 Bids were solicited, 3 Bids were received on Open Market for the purchase of various types of vehicles required by the Police Dept.

This recommendation is for the Lowest Bid received from Jorgensen Ford at a cost of \$30,000 each for the Ford Fusion, for a total purchase of 55 vehicles.

The other bids both received from Bob Maxey Ford for \$30,253.32 each, a total of \$1,663,932.60; and an Alternate of \$30,729.52 each, for a total of \$1,690,123.60.

City Council previously approved a contract with Bill Snethkamp Lansing Dodge – Contract 2897829 - on Oct. 21, 2014, for a total of \$4,843,396, for the purchase of 105 Vehicles, including various types of Scout Cars, and Executive vehicles, also budgeted to Quality of Life Fund.

The previous contract and the proposed contract are both based on the same request for bids. There also appears to be a third contract that was awarded to Berger Chevrolet for 20 Scout Cars for \$983,260.

The total cost for the purchase of required Police Vehicles is \$7,476,656

Covenant of Equal Opportunity Affidavit signed 4-1-13;

TAXES: Good Through 7-17-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 6-8-12, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 1-24-12, indicating business established 1999, no records to disclose.

PUBLIC WORKS

2876243 35% City (Street), 65% Federal Funding – To Provide Construction Engineering and Inspection Services (CE&I) for 7 MDOT Projects – Contractor: HNTB Michigan, Inc., Location: 535 Griswold St., Suite 1100, Detroit, MI 48226 – Current Contract Period: October 17, 2013 through December 31, 2016 – Increase Amount: \$46,897.11 – Contract Amount: \$1,618,203.45

This contract is for increase of funds, not time. Original amount: \$1,571,306.34

Costs budgeted to 7 different accounts; This amendment for an increase of \$46,897.11 appears to be budgeted to 2 Accounts as follows:

Increase of \$19,474.46 for a total of \$103,502.32 budgeted to Major Street Fund, Acct. 3301-193336-005517-617901-13630-0-A4570, Appropriation to Job 116119, Sidewalk Ramp work, includes available funding of \$487,703 as of November 6, 2014;

Increase of \$27,422.65 for a total of \$290,983.39 budgeted to Major Street Fund, Acct. 3301-193337-005517-617901-13631-0-A4570, Appropriation to Agreement 12-5567 (7 projects) includes available funding of \$1,939,543 as of November 6, 2014.

This request is for an Amendment to this contract with HNTB Michigan, approved October 1, 2013. This contract was approved, following the review and ranking of 7 proposals, for construction engineering and inspection services of projects funded through the State, Contracts for the projects are also bid and awarded by the State; The State funding requires the City to provide the Engineering and Inspection services.

This contract included projects for: 4 Roadway resurfacing projects for a total of 16.43 miles; Traffic signal modernization projects on 5 roadways; Installation of new concrete barriers adjacent to bridges, guardrail replacements, and Replacement of 265 ADA sidewalk ramps.

This Amendment includes an increase in funding and an extension of the construction term (does not, in this case, affect the term of the contract),

The increase in funding is indicated to be for the Replacement of additional ADA sidewalk ramps.

Indicated sub-contractors are: BBF Engineering, Great Lakes Geomatics, and Somat Engineering.

Contract checklist, dated Sept. 23, 2014, indicates contract amendment is required to comply with State regulations to provide the engineering and inspection services.

Covenant of Equal Opportunity Affidavit signed 9-16-14;

TAXES: Good Through 3-29-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 8-8-13, Statement submitted indicating ;

Slavery Era Records Disclosure Affidavit signed 8-19-13, indicating business established 1914, no records to disclose.

Public Works Department - continued

2899139 100% City (Street) Funding – To Provide Retro-Reflective Sign Sheeting Rolls, Precuts, Sign Manufacturing Accessories – Contractor: 3M Company, Location: 3M Center, Bldg 225-4N-14, St. Paul, MN 55144 – Contract Period: October 1, 2014 through September 30, 2017 with two (2) one (1) year renewal options – Contract Amount: \$107,544.76

Costs budgeted to Major Street Fund, Acct. 3301-193826-621907-06424-0, Appropriation for Major Street Operations includes available funding of \$44,657,838 as of November 6, 2014.

19 Bids solicited, 3 Bids received on Open Market for the purchase of Sign Sheeting rolls, pre-cut signs and other accessories related to sign manufacturing.

The contract is for a variety of different types of sheeting rolls, in different sizes, various fluorescent colors and white; inks, thinner and pre-cut items.

This recommendation is for the Lowest Bid received from 3M Company; The bid indicated in the Purchasing File was \$175,095.66; There may have been some revision in the estimated quantities from the Department to a 3-year total of \$138,180.44.

3M agreed to a 1st Year cost estimated at \$48,030.38 which reflects the prices as bid; Year 2 of the contract, prices would be decreased by 5% to an estimated \$45,758.82; Year 3 of the contract, prices would be decreased again by 3% to an estimated \$44,391.24.

Other bids received include: T & N Services for \$225,191.63; MD Solutions for \$249,188.01.

A review of the Cooperative Agreements resulted in 3M participating in 1 of the agreements; they are providing the same pricing as the Cooperative Agreement.

Contract checklist, Received Oct. 17, 2014, indicates the purchase is necessary to provide traffic signs, to ensure public safety.

Covenant of Equal Opportunity Affidavit signed 9-24-14;

TAXES: Good Through 10-23-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 9-24-14, Online Employment application indicated to comply;

Slavery Era Records Disclosure Affidavit signed 9-24-14, indicating business established 1902, no records to disclose.

Previous contract for Sign Sheeting was PO No. 2805270 with Osburn Associates, based in Logan, Ohio; Approved Nov. 17, 2009 for a term of 3 years, through July 31, 2012, for a cost of \$644,738.27; the contract was renewed 2 additional years, through July 31, 2014, no additional funding requested for the renewal years.

City Council has also approved 4 previous contracts for Traffic Sign Related contracts, for a total of \$512,691.60; the 4 contracts were also for terms of 3 years.

Public Works Department - *continued*

2900264 100% Other Funding – To Provide Ten (10) Ford F-250 Pick-up Trucks with Snow Plow – Contractor: Suburban Ford of Waterford LLC, Location: 5900 Highland Road, Waterford, MI 48341 – Contract Amount: \$320,829.00

This contract is for a One Time Purchase

Costs divided between 2 accounts as follows (costs were not allocated to each account):

Solid Waste Fund, Acct. 3401-190415-000041-644600-12397-0-A4520, Appropriation for Refuse Collection includes available funding of \$8,703,315 as of November 6, 2014;

Major Street Fund, Acct. 3301-193850-000048-644600-04189-0-A4570, Appropriation for Major Street Capital includes available funding of \$75,659,033 as of November 6, 2014.

5 Bids were solicited, 4 Bids were received on Open Market for the purchase of 10 Ford F-250 Pick-up Trucks with Snow Plow attachment, with lights, and Safety Light package.

This recommendation is for the Lowest Bid received from Suburban Ford of Waterford, for a cost of \$32,082.90 each. Includes warranty of 3 years or 36,000 miles bumper to bumper, Powertrain coverage of 5 years or 60,000 miles.

Other bids received include: Gorno Ford for \$32,489 each, a total of \$324,490; Jorgensen Ford for \$33,949 each, a total of \$339,490; Bob Maxey Ford for \$36,038.92 each, a total of \$360,389.20. A review of vehicles available through MiDeal, there would be an additional cost of \$33,000 (for the 10 vehicles) if not ordered by Nov. 5, 2014.

Contract checklist, dated November 4, 2104, indicates this purchase is required for snow removal.

Covenant of Equal Opportunity Affidavit signed 3-20-14;

TAXES: Good Through 3-6-15 and 12-30-14;

Hiring Policy Compliance Affidavit signed 2-19-14, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 2-19-14, indicating business established 2000, no records to disclose.

City Council recently approved a contract for the purchase of 20 Ford F-350 diesel pick-ups with snow plow package and salt spreader, for General Services, with Gorno Ford, for a cost of \$44,655 each, a total cost of \$893,100; funding from a \$750,000 CMAQ grant from SEMCOG and Mi. Dept. of Transportation; and \$150,000 matching grant from Quality of Life Fund.

RECREATION

2898978 No Funding provided by the City – To Provide Operational, Programming, Capital Improvements and Maintenance Services at the Evans Recreation Center, located at 13950 Joseph Campau St., Detroit, Michigan. Contractor will reopen Evans Recreation Center and provide all improvements stated. That Contract will provide daily operation and management of the Center and shall pay for electricity, heat, phone, air conditioning, snow removal, grounds maintenance, etc. – Contractor; New Life City Community, Location: 13881 Joseph Campau, Detroit, MI 48212 – Contract Period: Upon Receipt of Written Notice to Proceed and Through December 31, 2029 – Contract Amount: \$0.00

No Account information provided; No funds provided from the City or paid to the City.

Proposals were solicited to operate Recreation Centers; 4 Proposals were received.

This recommendation is for authorization of a contract with New Life City Community Development, part of New Life Family Church.

Other proposals received include: Healthy Kidz to be recommended a contract to operate Tindal Recreation Center; Oak Grove indicated an interest only in purchasing Johnson Recreation Center; and Greater Emmanuel Church.

This proposed contract with New Life City is for a term of 15 years, through December 31, 2029; The contract may be extended for 2 five-year terms, with approval of the City Council.

Language in the contract specifies this is not a lease and is revocable or can be terminated, with cause, by the City; the contract can also be terminated without cause by either party by providing 120 business days notice to the other party.

New Life City is obligated, by the terms of the contract, to carry specified insurance coverage. The Purchasing File includes a Notice from the Recreation Dept. that the contractor is unable to obtain insurance coverage until after the contract is approved.

The services provided by the contractor and identified Capital Improvements shall be in lieu of any payment to the City. All services provided are subject to review and approval of the City that they fulfill the obligations of this contract.

Contractor to reopen the 15,000 square foot center, and the surrounding grounds which include basketball courts and parking; provide operational, programming, maintenance, capital improvements, promotional activities.

Contract Discussion continues on following page.

Recreation Dept. - *continues*

2898978 No Funding provided by the City – To Provide Operational, Programming, Capital Improvements and Maintenance Services at the Evans Recreation Center, located at 13950 Joseph Campau St., Detroit, Michigan. Contractor will reopen Evans Recreation Center and provide all improvements stated. That Contract will provide daily operation and management of the Center and shall pay for electricity, heat, phone, air conditioning, snow removal, grounds maintenance, etc. – Contractor; New Life City Community, Location: 13881 Joseph Campau, Detroit, MI 48212 – Contract Period: Upon Receipt of Written Notice to Proceed and Through December 31, 2029 – Contract Amount: \$0.00

Contract Discussion continues:

Capital Improvements are to include, but are not limited, to the following areas:

Game Room, Main corridor, Men’s and Women’s locker rooms, Gym, Men’s and Women’s restrooms, Kitchen, Custodian Room, Arts & Craft Room, Children’s Recreation Room, Reception Area, Management Office, Boiler Room and Fire System, Exterior structure, Site Lighting, Landscaping and Basketball Court.

Estimated costs for the Capital Improvements indicated to be:

Interior Electrical for \$8,000; Interior Plumbing for \$5,000; Heating and Cooling for \$5,000; Interior Construction (flooring, lighting fixtures, Drywall, painting, ceiling tile) for \$8,500.

Exterior Site Lighting for \$5,000; Roofing for \$2,000; Re-brick for \$1,000; Exterior Painting (graffiti removal) for \$1,000; Labor for \$8,000; Cleanup for \$450.

The total estimated costs of Capital Improvements is \$43,950. All the work is indicated to be completed within 6 to 8 months following the approval of the contract.

Covenant of Equal Opportunity Affidavit signed 9-30-14;

TAXES: Good Through 10-2-15 and 1-15-15;

Hiring Policy Compliance Affidavit signed 9-30-14, Employment application complies;

Slavery Era Records Disclosure Affidavit signed 9-30-14, indicating Agency established 2010, no records to disclose.

PERSONAL SERVICE CONTRACTS

CITY COUNCIL

86994 100% City Funding – To Provide an Administrative Assistant/Special Project Assistant for the Legislative Division – Contractor: Theresa Thomas, Location: 17178 Munich, Detroit, MI 48224 – Contract Period: November 3, 2014 through June 30, 2015 – \$22.00 per hour – Contract Amount: \$30,272.00

Costs budgeted to General Fund, Acct. 1000-520005-000026-617903-00269-0-A5060, Appropriation for Legislative Functions includes funding of \$1,985,752 as of Nov. 6, 2014

This is a new contract for services as an administrative assistant.

Contract checklist, dated Oct. 3, 2014, indicates the contract is essential for the services provided to the Legislative Policy Division.

TAXES: Good Through 10-28-15 and 1-15-15.

RECREATION

87024 100% Other Funding – To Provide knowledge, skill and abilities for safe, fun and effective exercise and fitness programs through design instruction and assistance for the purpose of reaching personal health and fitness goals – Contractor: Erica Smith, Location: 92 Farrand Park, Highland Park, MI 48203 – Contract Period: November 1, 2014 through July 1, 2015 – \$20.00 per hour – Contract Amount: \$2,400.00

Costs budgeted to General Grants Fund, Acct. 3601-398552-390005-617903-13815-0-RD550, Appropriation for Coca-Cola Troops for Fitness includes available funding of \$192,500 as of November 6, 2014.

This contract is for services to the National Recreation and Park Association in collaboration with the City's Recreation Dept. to host the Coca-Cola Troops for Fitness program; to implement fitness and nutrition activities and hire veterans to carry out the activities. The grant provides at least 26 military veterans are to be hired to engage a minimum of 10,900 participants in the activities.

This is an 8-month contract to provide the following services: Design individual and group exercise tailored to client needs and establish attainable goals; Execute individual fitness program design in safe, effective way; Ability to motivate others; dedication to maintain personal integrity. Required to have knowledge of human anatomy and basic exercise science.

Contract Checklist, dated October 20, 2014, indicates the contract services are required to fulfill the obligations of the grant.

TAXES: Good Through 1-10-15 and 1-15-15.

Recreation Dept., Personal Service Contracts - *continued*

87025 100% Other Funding – To Provide knowledge, skill and abilities for safe, fun and effective exercise and fitness programs through design instruction and assistance for the purpose of reaching personal health and fitness goals – Contractor: Steve Hodges, Location: 28405 Franklin Road, Apt #271, Southfield, MI 48234 – Contract Period: November 1, 2014 through July 1, 2015 – \$20.00 per hour – Contract Amount: \$2,400.00

Costs budgeted to General Grants Fund, Acct. 3601-398552-390005-617903-13815-0-RD550, Appropriation for Coca-Cola Troops for Fitness Program includes available funding of \$192,500 as of November 6, 2014.

This contract is for services to the National Recreation and Park Association in collaboration with the City's Recreation Dept. to host the Coca-Cola Troops for Fitness program; to implement fitness and nutrition activities and hire veterans to carry out the activities. The grant provides at least 26 military veterans are to be hired to engage a minimum of 10,900 participants in the activities.

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Contract Checklist, dated October 20, 2014, indicates the contract services are required to fulfill the obligations of the grant.

TAXES: Good Through 1-16-15 and 1-15-15.

Recreation Dept., Personal Service Contracts - *continued*

87026 100% Other Funding – To Provide knowledge, skill and abilities for safe, fun and effective exercise and fitness programs through design instruction and assistance for the purpose of reaching personal health and fitness goals – Contractor: Terence Smith, Location: 92 Farrand Park, Highland Park, MI 48203 – Contract Period: November 1, 2014 through July 1, 2015 – \$20.00 per hour – Contract Amount: \$2,400.00

Costs budgeted to General Grants Fund, Acct. 3601-398552-390005-617903-13815-0-RD550, Appropriation for Coca-Cola Troops for Fitness Program includes available funding of \$192,500 as of November 6, 2014.

This contract is for services to the National Recreation and Park Association in collaboration with the City's Recreation Dept. to host the Coca-Cola Troops for Fitness program; to implement fitness and nutrition activities and hire veterans to carry out the activities. The grant provides at least 26 military veterans are to be hired to engage a minimum of 10,900 participants in the activities.

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Contract Checklist, dated October 20, 2014, indicates the contract services are required to fulfill the obligations of the grant.

TAXES: Good Through 10-10-15 and 1-15-15.

WATER AND SEWERAGE DEPARTMENT

2900401 100% DWSD Funding –CS-1689, Amendment to Master Agreement No. 201007300517 UA-AT&T, 444 Michigan Avenue, Detroit, Michigan 48226-Contract Period: February 2013 thru December 31, 2019 - Contract Amount Not to Exceed: \$45,000,000.00

Costs budgeted to Water Operation and Maintenance Fund, Acct. 5502-4411165-000205-617900-12448-631003-WS790.

Contract costs are budgeted at \$7,500,000 per year for 6 years and 11 months;

The contract includes a 1-year renewal option to enable services to continue; if there is a determination to transition some or all services to new providers.

According to information provided to the Board of Water Commissioners, the previous agreement between AT & T and Water & Sewerage included many different schedules for voice, data, and other services; each services had been negotiated separately, services overlapped and was not managed in a coordinated manner. DWSD has been paying AT&T approximately \$557,000 per month (\$6.6 Million per year) for services that included old technology, old services, and pricing that was not consistent with the marketplace.

The proposed amendment to the Master Agreement restructured services and pricing, added new managed network and security services, all agreements are indicated to be consistent with the Industry best practices; All schedules will now terminate at one time on Dec. 31, 2019.

City Council may wish to request further detail on this contract with respect to the re-organization of the Department to create the Great Lakes Water Authority; which organization will assume responsibility for the contract and the costs.

The proposed amendment reduces the monthly payment by over \$13,000 per month (total reduction of \$156,000 per year) to approximately \$544,000 per month or \$6,528,000 per year.

The network serving DWSD has over 140 connections across 73 locations; Due to the long term uncertainty with the organization and what network/phone services will be transferred to which organization, relocation or changes in these services will result in additional cost. For that reason, the Department is requesting the addition of a 15% contingency, or \$1,000,000 per year to bring the annual cost to \$7,500,000; and the total 6 year cost to \$45,000,000.

Work began, the summer of 2012, on a consolidation of the AT&T Agreements, to remove unused voice and data circuits, and using reductions in cost to initiate improvements in services.

Additional services to be provided by AT&T include: Expansion of the managed Networking Services to include monitoring and day-to-day operation of the entire DWSD Local Area Network, with dedicated on-site AT & T staff; Managed Security Services, Managed Internet and Firewall services.

Approved by the Board of Water Commissioners on October 22, 2014.

Covenant of Equal Opportunity Affidavit signed 7-23-13

TAXES: Good Through August 18, 2015 and January 15, 2015;

Water and Sewerage Contractors were exempted from obtaining affidavits for Hiring Policy and Slavery Era Records Disclosure.

Water and Sewerage Department - *continued*

2899593 100% DWSD Funding – Emergency Procurement as Provided by the Detroit Water and Sewerage Department Procurement Policy of November 2, 2011 – Description of Procurement: DWS-898, Springwells and Northeast Water Treatment Plants Sludge Removal and Disposal Services – National Industrial Maintenance, Inc., 4400 Stecker, Dearborn, Michigan 48126 – Contract Period: November 10, 2014 thru November 10, 2017 – Contract Amount Not to Exceed: \$15,750,000.00 - Basis for the Emergency: This services contract involves the annual removal and disposal of sludge from the sedimentation basins and flocculator chambers at the Springwells and Northeast Water Treatment Plants. Currently, sludge is discharged from the Northeast and Springwells water plants sedimentation basins flocculation chambers by dumping the sludge to the sewer system over a 1-2 week period. The sludge is conveyed to the Detroit Wastewater Treatment Plant (WWTP). These sludge dumps have caused operational problems at the WWTP with the solids handling and dewatering processes. As a consequence, the Michigan Department of Environmental Quality (MDEQ) has imposed new regulatory restrictions on the Detroit Water and Sewerage Department's (DWSD) WWTP in its National Pollution Discharge Elimination System (NPDES) Permit No. MI0022802 issued on March 1, 2013. As a result, the current practice of sludge removal and disposal from the flocculation and sedimentation basins at Northeast and Springwells is often restricted and many times not allowed. Sludge has been accumulating in the basins and is causing higher applied water turbidity at the plants. At the present time, the Springwells and Northeast plants are prohibited from discharging the sludge to the sewer system and WWTP. If this prohibition continues, the sludge accumulation in the sedimentation basins will result in excessive solids carry-over into the filters which may cause substantially reduced water production capabilities at these plants and could even negatively impact filtered water quality.

Costs budgeted to Water Operation and Maintenance Fund, Acct. 5502-415030/415040-000211-617900-00088-631003-WS639.

The term of the contract is indicated to be 1,095 days, or 3 years; and a cost not to exceed \$15,750,000; The estimated annual cost is \$5,250,000 plus a provisional allowance of \$500,000.

Approved by the Board of Water Commissioners on October 22, 2014

**Covenant of Equal Opportunity Affidavit signed 5-19-14;
TAXES: Good Through 10-21-15 and 1-15-15.**

Water and Sewerage Contractors were exempted from obtaining affidavits for Hiring Policy and Slavery Era Records Disclosure.

Contract Discussion continues on following page.

Water and Sewerage Department - *continued*

2899593 100% DWSD Funding – Emergency Procurement as Provided by the Detroit Water and Sewerage Department Procurement Policy of November 2, 2011 – Description of Procurement: DWS-898, Springwells and Northeast Water Treatment Plants Sludge Removal and Disposal Services – National Industrial Maintenance, Inc., 4400 Stecker, Dearborn, Michigan 48126 – Contract Period: November 10, 2014 thru November 10, 2017 – Contract Amount Not to Exceed: \$15,750,000.00

Contract Discussion continued:

According to information provided to the Board of Water Commissioners, this contract is required for the removal and disposal of sludge from the sedimentation basins and the flocculator chambers at the Northeast Water Treatment Plant and the Springwells Water Treatment Plant.

Previously the sludge was deposited to the sewer system and processed through the Wastewater Treatment process. Michigan Dept. of Environmental Quality has issued regulations that prevent the dumping of the sludge into the sewer system. The sludge results from alum coagulation, flocculation and sedimentation process used to remove turbidity; aluminum sulfate is the primary coagulant, polymer is occasionally used to aid with settling, and powdered activated carbon for taste and odor control.

The Department has evaluated several alternatives for disposing of the sludge from the Water Treatment Plants. Contracting for the removal and disposal in a landfill is indicated to be the least costly alternative.

Request for Bids was advertised Sept. 4, 2014 in several publications and distributed to several organizations. Bids were also sent to 111 firms; 1 Bid was received from National Industrial Maintenance, Inc. According to the Dept. many firms chose not to be due to the specialized nature of the project.

Listed subcontractors include Dover Environmental, Republic Services, and Signature Services.

Cost for removal of an estimated 8,000 dry tons from the Northeast Water Treatment plant over a period of 3 years bid at \$750 per dry ton for a total of \$6,000,000;

Cost for removal of an estimated 10,000 dry tons from the Springwells Water Treatment plant over a period of 3 years bid at \$925 per ton for a total of \$9,250,000.

The contract provides this is not an exclusive contract; some or all services may be provided by another contractor or Department employees.

As indicated by the Dept., the emergency is due to the accumulation of sludge at the Water Treatment Plants that must be removed before it begins to impact operations and the quality and safety of the water.